

FOUNDATION FOR TEACHING ECONOMICS

MEMORANDUM

TO: Program Applicant for THE RIGHT START in Teaching Economics Institute

FROM: Donald Fell, Institute Director

RE: Application Procedure

Thank you for your interest in THE RIGHT START Institute. Per your request, I am forwarding you an application for the specific Institute site you requested.

You will need to do the following to apply for the Institute:

- download, complete and mail in the application as noted. (**Your signature is required on two separate pages of the application materials.**)
- enclose with your completed application a \$100 refundable deposit check **payable to the Foundation for Teaching Economics.**

(Note: **Do not make the check payable to *Hawai`i Council on Economic Education.***)

Applicants are taken on a first come basis, so I encourage you to forward your completed materials and refundable deposit check as soon as possible. Each Institute usually fills completely, so the earlier you get your materials in, the better chance you have of being accepted.

For your information, there is also a program schedule accompanying the application. Please note the start time for the first day of the program, and plan on being at the program site at least 30 minutes prior to the formal start time. In order to receive graduate credit, participants must attend all scheduled sessions, without exception.

Should you have questions, you may contact me at: don.fell@verizon.net

**THE RIGHT START:
An Institute for New and Beginning Teachers of Economics**

*A Program of
The Foundation for Teaching Economics
in partnership with the
Hawai'i Council on Economic Education*

PROGRAM DATES: September 29 - October 2, 2007

LOCATION:

<u>Course</u>	<u>Lodging</u>
Laniakea YWCA	Executive Centre Hotel
1040 Richards Street	1088 Bishop Street
808-538-7061	808-539-3000

PROGRAM GOAL: To allow teachers who are new / beginning teachers of economics (*three years economics teaching experience or less*) to identify and learn basic economic content and develop lesson plans for effectively teaching the high school economics course.

PROGRAM FORMAT: A four-day program which incorporates content, overviews, demonstration lectures, simulations and special topic discussions.

PROGRAM STAFF: Donald G. Fell, FTE Program Director

Robert W. Reinke, Executive Director
South Dakota Council on Economic Education

PARTICIPANT COSTS: Round trip transportation to and from meeting site, some meals.

PROGRAM SCHOLARSHIPS: The Foundation for Teaching Economics will cover all costs for registration, materials and some meals. A \$100 expense honoraria will be paid if lodging is not needed.

Registration form must be accompanied by a refundable \$100 check payable to the Foundation for Teaching Economics.
(Check to be returned uncashed at the end of the program if all sessions have been attended.)

Mail completed application, lodging information, if applicable, and refundable check to:

Kristine K. Castagnaro, Executive Director
Hawai'i Council on Economic Education
1136 Union Mall, Suite 310 - Honolulu, HI 96813
Phone: 808-536-6304 Fax: 808-536-6313
Email: kristine@hcee.org

Participant Application Form

THE RIGHT START: An Institute for New and Beginning Teachers of Economics

**Executive Centre Hotel & Laniakea YWCA
September 29 - October 2, 2007**

Fill out and return with \$100 refundable deposit to:

Kristine K. Castagnaro, Executive Director
Hawai'i Council on Economic Education
1136 Union Mall, Suite 310 - Honolulu, HI 96813
Phone: 808-536-6304 Fax: 808-536-6313
Email: kristine@hcee.org

Name: _____ **Name (for name tag)** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **E-mail:** _____
(Home) (Work)

School Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Number of years of full time teaching experience: _____ **Number of years teaching economics:** _____

Subjects Currently Teaching _____ **Number of Students (Yr.)** _____ **Grade Level** _____

Text / Supplementary Materials Currently Used:

How do you feel this program would benefit you?

Nominated by: (if applicable): Name: _____ **Position:** _____

Signature: _____ **Date:** _____

Lodging Information Form

**THE RIGHT START:
An Institute for New and Beginning Teachers of Economics**

Executive Centre Hotel & Laniakea YWCA

September 29 - October 2, 2007

Name: _____

Room and tax will be paid for all participants staying with another participant. For those choosing to either have a single room or stay with a guest who is not a program participant, \$75 per room for each of the nights of September 29, 30 and October 1 will be covered by the Foundation for Teaching Economics. Participants must pay all additional expenses. Non-participant guests may not attend meal functions.

Check applicable categories:

_____ **No, I will not need lodging.**
(\$100 expense honoraria to be paid to those not needing lodging and attending all sessions)

I will need the following lodging: (check one)

_____ **Single room.**
(\$75 per night for September 29, 30 and October 1 to be covered by FTE. Approximately \$80 per night is to be covered by participant.)

_____ **Double room with a program participant.**
(All room and tax covered by FTE.)

_____ **Double room with a non-participant guest.**
(\$75 per night for September 29, 30 and October 1 to be covered by FTE. Approximately \$80 per night is to be covered by participant.)

Guest name: _____

Room preference: _____ **Smoking (cannot be guaranteed)** _____ **Non smoking**

Date of Arrival: _____ **Date of Departure:** _____

Signature: _____ **Date:** _____

Return completed form to:

Kristine K. Castagnaro, Executive Director
Hawai'i Council on Economic Education
1136 Union Mall, Suite 310 - Honolulu, HI 96813
Phone: 808-536-6304 Fax: 808-536-6313
Email: kristine@hcee.org

Schedule of Events

THE RIGHT START: An Institute for New and Beginning Teachers of Economics

Executive Centre Hotel & Laniakea YWCA

September 29 – October 2, 2007

Day 1:	1:00	Registration
	1:30 - 3:30	General Session
	3:30	Break
	3:55 - 6:30	General Session
	6:55	Adjourn
Day 2:	7:15	Continental Breakfast
	8:00 - noon	General Session
	Noon - 2:00	Lunch (on own)
	2:00 - 3:20	General Session
	3:20	Break
	3:40 - 6:00	General Session
	6:00	Adjourn / Dinner on own
Day 3	7:15	Continental Breakfast
	8:00 - noon	General Session
	Noon - 2:00	Lunch (on own)
	2:00 - 3:20	General Session
	3:20	Break
	3:40 - 6:00	General Session
	6:00	Adjourn / Dinner on own
Day 4	7:15	Continental Breakfast
	8:00 - noon	General Session
	12:15	Group Luncheon and Closing Ceremonies
	2:00	Adjourn

INSTITUTE GUIDELINES:

Dress for all occasions is casual.

Parking charges, if applicable, are the participant's responsibility and will not be paid by FTE.

Guests of participants are not to be included in any meal / event function.

**Participants agree to attend all sessions. Credit will not be granted if all or part of any session is missed.
\$100 deposit fee will be forfeited unless written cancellation is received 30 days prior to program start date.**

Signature (required): _____ Date: _____

THE RIGHT START:
An Institute for New and Beginning Teachers of Economics
-----a program of the Foundation for Teaching Economics

PROGRAM SYNOPSIS

The Right Start Institute is a 4-day program for high school teachers who are either new teachers of economics or have taught high school economics for three years or less. The Institute is designed to help teachers identify and learn basic economic content and develop lesson plans for effectively teaching the high school economics course.

The program is structured as a business conference, with emphasis on economic content appropriate to teaching high school economics. Additionally, the Institute incorporates a blend of learning activities, including hands-on classroom activities and simulations. All materials and activities have been developed specifically for this program.

Key topics / concepts covered in the program include:

- ◆ Scarcity / Opportunity Cost
- ◆ Incentives and the Role of Profit
- ◆ Demand and Supply
- ◆ Markets and Prices
- ◆ The Role of Government
- ◆ International Trade
- ◆ The Banking System
- ◆ Competition and Market Structure
- ◆ Externalities and Property Rights
- ◆ Factor Markets and Economic Development
- ◆ Tragedy of the Commons

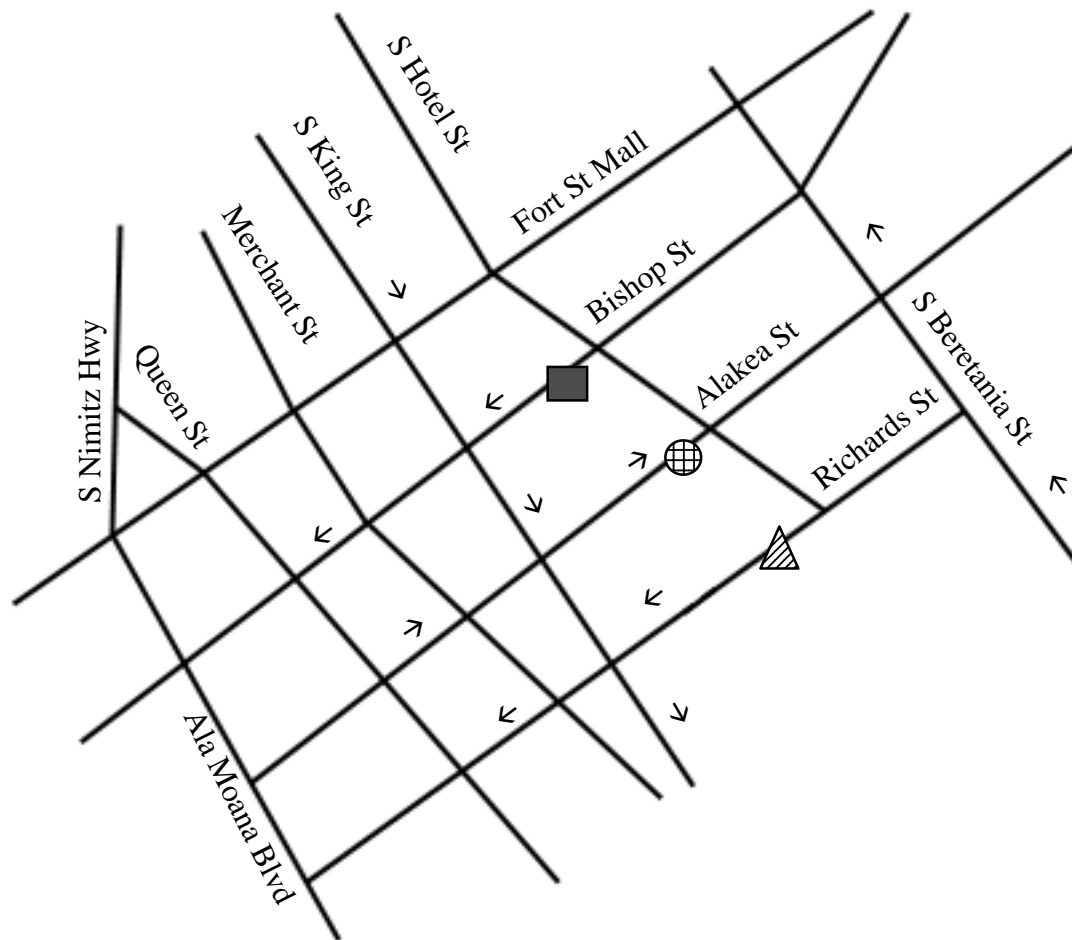
OPTIONAL:

*2 Hawaii State DOE PD Credits Available. Visit the [Professional Development Credit Program website](http://fms-web2.k12.hi.us/PDERI/EventDetail.aspx?App=PDERI&eventid=2065) at <http://fms-web2.k12.hi.us/PDERI/EventDetail.aspx?App=PDERI&eventid=2065> to register for these credits.
(Please use the Internet Explorer browser when visiting the site.)*

*The program is available for 2 graduate credit hours in economics from Florida Gulf Coast University – a state university in Florida. Total charge for two credit hours and one transcript is \$200. Payment must be paid by check or money order (no credit cards) at the end of the Institute.
Allow 10 – 12 weeks for receipt of transcript.*

Directions to Executive Centre Hotel & Laniakea YWCA

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■ Executive Centre Hotel

1088 Bishop Street

808-539-3000, 877- 997-6667

Eastbound on H-1

Exit the H-1 at the Pali Hwy and turn right. Pali turns into Bishop.

Westbound on H-1

Exit the H-1 at the Vinyard Blvd. Take a left on Bishop Street.

Eastbound on Ala Moana Blvd

Turn left on Alakea Street. Turn left on King Street. Turn left on Bishop St.

Westbound on Ala Moana Blvd

Turn right on Alakea Street. Turn left on King Street. Turn left on Bishop St.

▲ Laniakea YWCA

1040 Richards Street

808-538-7061

Eastbound on H-1

Exit the H-1 at the Pali Hwy and turn right. Take a left on King Street.

Westbound on H-1

Exit the H-1 at the Vinyard Blvd. Take a left on Bishop Street. Take a left on King St.

Eastbound on Ala Moana Blvd

Take a left on Alakea Street. Take a second left on King St.

Westbound on Ala Moana Blvd

Take a right on Alakea Street. Take a second left on King St.